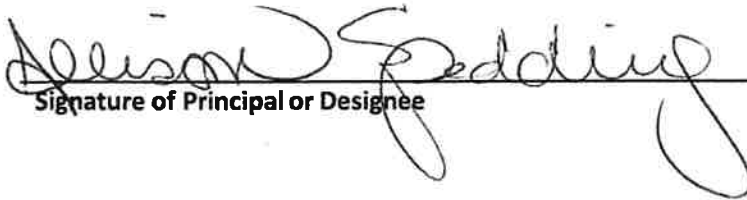


## 2023-2024 Title I, Part A Parental and Family Engagement Plan

### Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.

  
Signature of Principal or Designee

4-17-23  
Date Signed

### Mater Academy of Saint Cloud

**Mission Statement:** At Mater, we focus on promoting the intellectual and social development of our students to prepare them for post-secondary success both in and out of the classroom. Through academic rigor, real-world activities that make learning relevant and through relationship building among all stakeholders, we create a supportive learning community.

#### How the parent and family engagement plan is a shared responsibility?

The plan will be uploaded onto the school's website. Parents will be notified via the school wide Class Dojo that the plan has been uploaded. Also, paper copies will be provided upon request and during the monthly SAC meetings.

#### How the parent and family engagement will assist in providing high quality instruction for all learners?

We believe that positive parent and family engagement is essential and extremely important for student achievement and academic success. MSC administration, teachers and staff encourage parent involvement in all aspects of MSC school activities by encouraging parents to become involved in our school.

### **Involvement of Parents**

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through paper handouts, school social media, power point presentations, parent activity nights, and Class Dojo. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

### **Coordination and Integration with Other Federal Programs**

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

MSC offers several opportunities for parents to become involved at school such as Title One Parent Meetings, Parents as Liaisons Meetings, Reading, STEAM and Math Nights.

<b>Count</b>	<b>Program</b>	<b>Coordination</b>
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided assistance for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

### Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

MSC will inform parents of meetings and activities through various ways of communication such as the monthly newsletter calendar sent home and posted on the school wide Class Dojo. Informational flyers will be sent home in dual languages informing parents of important events and activities. Translators will be provided for all families and parents for all meetings, conferences, events, etc. Meeting minutes will be posted on the school's website after Title One Program meetings.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Castillo/Spedding	August-December	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Castillo/Spedding	August-December	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Castillo/Spedding	August-December	Collection of sign-in sheets
4.	Compile documents	Castillo/Spedding	August-December	Scan documents upload to LEA monitoring site

### Flexible Parent Meetings

**How will the school offer a flexible number of meetings, such as meetings in the morning or evening?**

All parent conferences are held before, after, and during school hours for the convenience of the parents. This includes all meetings with guidance, administration, teachers, ELL/ESE and MTSS committee meetings. Translators will also be provided for parents and families when needed.

**How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]**

MSC will establish connections with parents and families to identify students who need assistance and services such as transportation and childcare to ensure students attend school on a consistent basis to aid in student progress. Transportation and childcare will be provided through programs established by MSC.

**Building Capacity**

**How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]**

MSC offers opportunities for parents to become involved at school such as SAC meetings, Title One Parent meetings, Parents as Liaisons meetings, Family Nights for Reading, STEAM and Math.

<b>Count</b>	<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline</b>	<b>Evidence or Effectiveness</b>
1.	School Advisory Committee monthly meetings	Spedding	Parents receive information regarding student progress, achievement goals, resources, and strategies to help support learners	September – May	High levels of parent engagement for iReady challenges and at home reading project
2.	Parents as Liaisons monthly meetings	Spedding	Parents receive information regarding events, activities, fundraisers, and opportunities for parents to participate on campus and in classrooms	September – May	Students display higher levels of engagement when parents show support and participation
3.	F.A.S.T Info Night	Castillo/Spedding	Parents are learning the importance of state testing. Learn how to access their child's information, and a Q&A session is held	February – March	Parents provide support to their students to aide in their achievement
4.	STEAM Night	Castillo/Spedding	Families participate in hands on learning STEAM experiences. Parents gain an understanding and appreciation for STEAM education.	January – March	Parents support and encourage students to engage in STEAM learning which helps the learner progress
5.					

**Staff Training**

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Growth Mindset	Spedding	Teachers will apply strategies learned to establish a growth mindset classroom and approach to learning.	August - May	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	Classroom Management	Spedding	Teachers will apply strategies learned to establish a classroom that provides organization, expectations for all learners, and a method for discipline	August - May	sign-in sheets, minutes, agenda, PowerPoint Presentation
3.	Effective Teaching	Spedding	Teachers will apply strategies learned to establish effective teacher habits that will produce an effective learning environment for all learners	August - May	Sign-in sheets, minutes, agenda, power point presentations
4.					
5.					

**Other Activities**

**How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]**

MSC will conduct quarterly Family Nights/Activities with a targeted theme for each Family Night/Activity. Families will participate in activities to get the best understanding of the educational progress of their learner.

**Communication**

**How the school will provide timely information about the Title I programs?**

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

**How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?**

Curriculum being used at the school is addressed at the school SAC and PAL's meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher. Also, during back to school nights, parents will be able to see actual textbooks and materials that will be used in the classroom during instructional time.

**How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?**

Any parent is able to request a parent/teacher conference in person, telephone, or via Zoom. Parents may contact teachers via email or Class Dojo. All teacher email addresses are available on our school website or provided when calling the front office main number.

**How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]**

An electronic version of our Title I survey is provided to parents in order to get feedback on curriculum, testing, barriers, etc. Data is collected and results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

**Accessibility**

**A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?**

Our school has an online communication platform called Class Dojo that is used to contact parents in regards to events happening at the school, as well as emergencies. Class Dojo messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas.

**A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?**

MSC will provide families with information via paper flyers sent home, social media and Class Dojo posts, and flyers posted in the front office. Quarterly progress reports and report cards are sent via a printed copy in a specifically designated envelope. At monthly SAC and PAL’s meetings, power point presentations are presented, and papers copies are provided as well as any reports being discussed and presented at the meetings. All printed information is provided in English and Spanish and a translator is provided for all meetings.

**Discretionary (Optional)**

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)  
**(Optional)**

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.	Fall Family/Parent Nights	Parents will be given the opportunity to discuss the progress of their students. Translators will be provided to parents/families who display a need.	Castillo/Spedding	Parents will have a better understanding of their students performance and an understanding of how to check their student’s progress.	August - November
2.	Spring Family/Parent Nights	Parents will be given the opportunity to discuss the progress of their students. Translators will be provided to parents/families who display a need.	Castillo/Spedding		January – April
3.					
4.					
5.					



## Barriers

**A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?**

Parents have expressed certain barriers that hinder participation to be  
Involvement in the development of schooling and school life.

Punctuality and students arriving to school on time or on a consistent basis.

Strengthening the parent community by having meetings to get to know one another.

Strengthening teacher/parent collaboration.

The ability to support homework expectations and study skills

Access to Focus to check on grades and missing assignments.

Parent support in morning carline such as following the carline procedures and safety expectations.

**A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?)**

To overcome the above barriers, MSC will host Parent/Family Nights where parents and teachers can collaborate to best understand the learning progress of students and how parents can monitor their students' grades and progress at home and improve participation in homework and iReady lessons. Computer stations will be set up for parents to practice how to access platforms such as Focus and iReady.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Technology	Computer stations will be available during Parent/Family Nights for parents to learn how to access their child's information.
2.	Language Barrier	Provide translators for all meetings, conferences, events, and activities.
3.	Food Nutrition Services Program	Assist parents such as provide a place on campus to use a computer to complete lunch applications for free/reduced lunch.
4.		